



Historic Building Condition Assessment with Preservation Guidelines Appropriate for The 1772 Foundation Subgrants in Maine

Purpose: Historic building condition assessments are reports that are prepared by historic preservation professionals in cooperation with a building contractor, architect, or engineer (with historic building experience) and may be multi-disciplinary in approach. Assessments may vary in size and scope, but for the purposes of The 1772 Foundation Grant program should identify and assess the building's current preservation needs and their relative importance in an overall preservation plan. Recommendations included in the assessment should be guided by methods and practices outlined in the [*Secretary of the Interior's Standards for the Treatment of Historic Properties*](#).

This outline applies to non-museum-quality historic buildings and structures ready to undergo restoration, rehabilitation, or cyclical maintenance.

Report Outline:

- Introductory information, including a table of contents; property identification information, including address, ownership, listing on historic registries, historic names, etc.; and current use of the property
- Architectural Description (including identification of character defining features that must be retained)
- Summary description of the building's existing condition
- Exterior inspection noting existing conditions, materials, and constructions methods
- Interior inspection noting existing conditions, materials, and finishes
- Recommendations for the appropriate treatment of deteriorated historic elements prioritized, with cost estimates
- Recommended Rehabilitation Approach (with short-, mid- and long-range preservation needs)
- General digital photographs of the property, significant features, and exterior and interior details showing all areas in need of attention or intervention
- Site map